



City of Ranson Community Development
312 S. Mildred Street Ranson, WV 25438
 (304) 725-1010 | www.ransonwv.gov | email: permits@ransonwv.us

RANSON
 AT THE CENTER OF OPPORTUNITY.

HOME OCCUPATION QUESTIONNAIRE

SECTION I. Physical Address/Owner Information

Physical Address Number	Physical Street Name	Zoning District
Property Owner's Last Name	First Name & Middle Initial	
Property Owner's Email Address	Property Owner's Cell Phone No.	Property Owner's Home Phone No.
Business Name		
Business Name		
Complete Mailing Address (If Different Than Above)		

SECTION II. Questionnaire Please complete all questions

Business Description: Description of Business and Activities, Describe your business	
Business Incidental and Secondary Is the business incidental and secondary to the use of the dwelling for residence purposes and must not change the character thereof?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Location Employment How many people are you employing at this location?	Number:
Sales Rooms, Display Windows, or Outside Storage? Does this use include or require sales rooms, display windows, or outside storage?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Additional Mechanical Equipment Is any additional mechanical equipment except such equipment as is normally used for domestic or professional purposes is required?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Square Feet What is the total square feet of your house/property?	Total Square Feet:
Total Square Feet What is the total square feet of your house/property?	Workspace Square Feet:
Accessory Buildings? Does this business require or use accessory buildings in connection with the home occupation?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Customer Attraction or Regular Hours? Will this business attract customers or have regular hours?	<input type="checkbox"/> YES <input type="checkbox"/> NO
---	--

If you selected Yes, on any of the above questions, please elaborate here

SECTION IV. Application Certification:

I hereby certify that I am authorized by the owner of record to act in their behalf as the owner's agent to make this application. I hereby covenant and agree to comply with all Federal, State and Local laws in particular the State of West Virginia and the ordinances of the City of Ranson, and certify that the information and statements given on this application, drawings and specifications are to the best of my knowledge true and correct. Enter your full name to acknowledge.

In signing I acknowledge having read and fully understanding and agreeing to the Permit Conditions provided and receipt of the information advising me of other duties, policies and responsibilities that may be required. Enter your full name to acknowledge.

Name Owner or Agent (Please Print)	(Complete if Other Than Owner) Address (Please Print)	Email	() - Phone No.
------------------------------------	---	-------	------------------------

(check one)

- Contractor
 Owner
 Occupant
 Owner's Agent
 Engineer/Architect

DATED this _____ day of _____, 20 ____

Subscribed and sworn to before me, this _____ day _____, 20 ____

Applicant's Signature

Date

My Commission Expires:

Notary Public
