



EOI Clarification No. 2
Police Department / Public Safety Facility
Architectural & Engineering Services EOI

Date: May 20, 2026

The City of Ranson is issuing the following clarification regarding the Request for Expressions of Interest (EOI) for Architectural & Engineering Services related to the planning and preliminary design of a new Police Department and Public Safety Facility.

Clarification No. 2 – Section 2 “Staff Utilization %”

The City has received a request for clarification regarding the “Staff Utilization %” item referenced in Section 2 (“Firm Profile & Capacity”) of the EOI.

For purposes of the EOI, “Staff Utilization %” is intended to refer generally to the firm’s current overall staffing/workload utilization as an organizational capacity indicator (for example, approximate current utilization of technical/professional staff resources).

This is separate from the “% availability for this contract” requested later under the Project Team section, which is intended to address the anticipated availability of the specific personnel proposed for the City’s project.

The City does not require a specific methodology or accounting standard for reporting utilization. Reasonable approximations or standard internal metrics are acceptable.

This clarification is being provided to all interested firms to ensure consistency and transparency during the EOI process.

This clarification is for informational purposes only and does not modify the submission deadline, evaluation criteria, or other requirements of the EOI.

All other terms and conditions of the EOI remain unchanged.

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